

Third Party Consulting  
Solicitation #: **5400003572**

Contracts Period: 07/02/2012 – 07/01/2018

**[Contract Terms and Conditions](#)**

Page Last Updated: 11/30/2017

**ITMO Procurement Manager:**

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The purpose of this contract is to allow governmental entities the ability to seek the assistance of an independent third party to better understand their current value and to develop an improvement process. This process should include financial management, operational management, and knowledge management.

Governmental entities will create a Scope of Work each time they desire to solicit services pursuant to this Contract. The Scope of Work will be issued to at least two (2) awarded vendors that must respond with their solution to perform the required services which must incorporate a quote for the entire project.

Agencies must select the awarded vendor that offered the best solution to the Scope of Work (SOW). Agencies must provide a written justification of their selection and a copy of the final agreed upon SOW to the Information Technology Management Office before contract execution. The justification must be detailed and sufficient to satisfy an external audit.

See the **[Solicitation](#)** for specifics regarding Scope of Work and exclusions such as hardware installation and application development.

**[How to Use This Contract](#)** – Use as a reference guide in conjunction with the guidelines document below.

Please see the **[Guidelines](#)** for using this contract before developing a SOW.

**[Coeur Business Group](#)**  
**[Gartner](#)**  
**[NTT Data](#)**

**Coeur Business Group**

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**Contract #:** 4400005383  
**FEIN #:** 43-1981031

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**Contract #:** 4400005630  
**FEIN #:** 04-3099750

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**Contract #:** 4400005385  
**FEIN #:** 04-2437166